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To: All Church Treasurers in Saskatchewan
From: LCC, Central District
Date: January 5, 2017
Re: Saskatchewan Workers' Compensation Board Reporting

Notice to all Treasurers in Saskatchewan!

It is important for your congregation to check into the coverage you have with the Saskatchewan Workers' Compensation Board for your pastor and/or paid staff members. We have recently received clarification on how Saskatchewan WCB treats clergy. Clergy are persons who are involved in occupations which are excluded from automatic coverage, even though the church may have been paying premiums for them over the past years. Their coverage should be listed as "Personal Coverage" (in section 3 of the Employer Payroll Statement). Please check your previous years' Employer Payroll Statements which are filed in February of each year and ensure that your pastor is not reported in Section 2. Paid staff (excluding pastors) who receive T4s should be listed in Section 2; and pastors (even if they receive T4s) should be listed in Section 3; and any contractors (non-clergy staff with no T4 issued) should be listed in Section 4. ***If this is not the case, a change will need to be made and you will be entitled to a credit for the past 3 years. Please contact the Saskatchewan WCB at 1-800-667-7590 – Employer Services Department as soon as possible.*** You will need your Employer Payroll Statements from 2014 – 2016.